





Special Touch Cards

Order Form

01942 603071
07855 839272

orders@specialtouchcards.co.uk
www.specialtouchcards.co.uk





Special Touch Cards



WEDDING HOSTED BY

(Please write as you would like it printing)

HOSTS RELATIONSHIP TO BRIDE AND GROOM

(If applicable)

NAME OF BRIDE AND GROOM

(Please write as you would like it printing)

Bride:

Groom:

DATE AND TIME OF WEDDING

Day:

Date:

Month:

Year:

Time, Ceremony:

Reception:

VENUE OF THE WEDDING

Ceremony:

Postcode:

Reception:

Postcode:

R.S.V.P ADDRESS

Name:

Address:

Postcode:

R.S.V.P Date:

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STYLE OF TEXT FOR STATIONERY INSERTS

(Please refer to Finishing Touches)

Text a:

Text b:

FONT STYLE FOR STATIONERY COVERS

The fonts used on the stationery covers, displayed on the website have been chosen to best compliment the style, and that font is often carried on through the invitation for the Guest name printing.

If you would like a different font used on stationery cover then please state font below from list on Finishing Touches

Font:

INK COLOUR

(Please refer to Finishing Touches)

Stationery Covers:

Stationery Inserts:

WORDING FOR STATIONERY

Save the Date - Option:

Day Invitations –Option:

Evening Invitations - Option:

ALTERNATIVE WORDING:



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ORDER OF SERVICE

It is best to order these when ordering your invitations to ensure continuity of design and so to guarantee a design slot.

If you do not have the full details of your ceremony then fill in section A , stating that details are to follow. Please note that full details must be sent at least 5 weeks before wedding date.

SECTION A:

I require (number required) Order of service booklets.
I will forward details as soon as possible.

SECTION B:

I require (number required) Order of service booklets.

Entrance music:

1st Hymn Title:

(please enclose full hymn transcript if required)

1st Reading:

THE MARRIAGE

2nd Reading:

THE BLESSING

2nd Hymn Title:

(please enclose full hymn transcript, if required)

Music / Hymn as background to signing of the register:

Recessional Music:

Any additional information:

(Minister's name, Organist, Readers etc.)

SECTION C

This form does not meet the requirements of my service: please find my full Order of Service details attached, as I wish them to be printed.

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MENU CARDS FOR TABLES

SECTION A

I require (number required) Menu cards for the tables.
I will forward details as soon as possible.

SECTION B

I require (number required) Menu cards for the tables.
The details are as follows

First Course:

Main Course:


Vegetarian Option:

Desert:

Additional courses:


MENU AS ADDITIONAL INSERT WITH INVITATION

You can send the menu or options of menu to your guests with your invitations for a small fee of 25p per invitation.



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NUMBER OF ITEMS YOU REQUIRE

Please complete the form below to state how many of each item you require. Please order enough to allow for last minute changes and mistakes if you are writing the guest names.

DESCRIPTION	AMOUNT
Save the date cards	
Day Invitations	
Evening Invitations	
R.S.V.P cards (addressed)	
Additional inserts (amount per invitation)	
Guest name printing on day invitations (inc rsvp)	
Guest name printing on evening invitations (inc rsvp)	
Order of service	
Thank You cards	
Menu cards for table	
Name cards (with guest name printed)	
Table Plan (small or large)	
Table numbers	
Table names	

Thank you for completing the order form. Now please save your document and email it back to us at orders@specialtouchcards.co.uk or post it back to us at SPECIAL TOUCH CARDS 26 MIRIAM GROVE, LEIGH, LANCASHIRE, WN7 3EX..

We will then send a confirmation of order and we will provide you with an estimated delivery date as to when your proofs will arrive.

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ADDITIONAL INSERT DETAILS

Insert 1 Text:

Insert 2 Text


Insert 3 Text:

Insert 4 Text:



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PRICE LIST

BAND	A	B	C	D
Save the date	£2.00	£2.25 With magnet		
Invitations	£3.50	£4.00	£4.50 rsvp included	£5.00 rsvp included
R.S.V.P cards (addressed)	£1			
Additional inserts (amount per invitation)	25p (free after 1)			
Guest name printing (inc rsvp)	25p			
Order of service	£2.50			
Thank You cards	£2.00	£3.00		
Menu cards for table	£2.00			
Name cards (with guest name printed)	50p			
Table Plan	£49.99	£69.99		
Table numbers	£3.50			
Table names	£4.50			

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